

Logistics Manager, The Adaptive Sports Center (ASC)

Full-time, Year-round, Non-Exempt

The Adaptive Sports Center is a mission-focused 501-c3 non-profit that provides therapeutic adventure-based programming for people with disabilities, their friends and family members and is located in Mt. Crested Butte, Colorado.

The Logistics Manager supervises the planning and preparation for Visiting Groups, Community Groups, Open Enrollment Camps and a university-based academic internship program. Key responsibilities include planning, budgeting, and the logistical oversight of therapeutic-based adventure experiences for visiting organizations, healthcare institutions and private groups, including travel, lodging and hospitality; assisting the Program Director with the recruitment of new organizations; managing and supervising two Logistics Coordinators; oversight of up to four Interns; complying with and the seasonal maintenance of federal, state, and local land use permits and state childcare licenses.

A proven professional background in staff/intern oversight, planning and managing adventure-based activities, risk management, and working with the disabled community is highly desired. A current CTRS (Certified Therapeutic Recreation Specialist) is preferred. Exceptional attention to detail and ability to work well in a dynamic setting is essential. Working occasional weekends and evenings should be anticipated.

Compensation Range and Benefits: The annual starting salary range for this position is \$54,000-\$62,000 plus a competitive benefits package including 401(k), Paid Time Off and Holidays, Health Insurance Reimbursement, Season Pass, Ski/Equipment Locker, Professional Licenses/Certification Reimbursements [estimated annual benefit value of an additional \$10,000].

Desired Start Date: October 16th or until the position is filled.

To apply, submit a letter of interest, resume, and references to Chris Read, Program Director, cread@adaptivesports.org, **Subject Line: "Logistics Manager"**

The Adaptive Sports Center is an inclusive organization and an Equal Opportunity Employer.

More information: www.adaptivesports.org/about-us/careers